



Seamless shipping
across the border...



***Forward Air* Cross-Border Service**

MEXICO: Guadalajara, Mexico City, Monterrey & **Queretaro**



Your Link Between the U.S. & Mexico

Did you know...that in 2010, total trade between the United States and Mexico was valued at \$393 billion, for which land modes accounted for over \$320 billion... and 81% of surface trade traveled by truck?

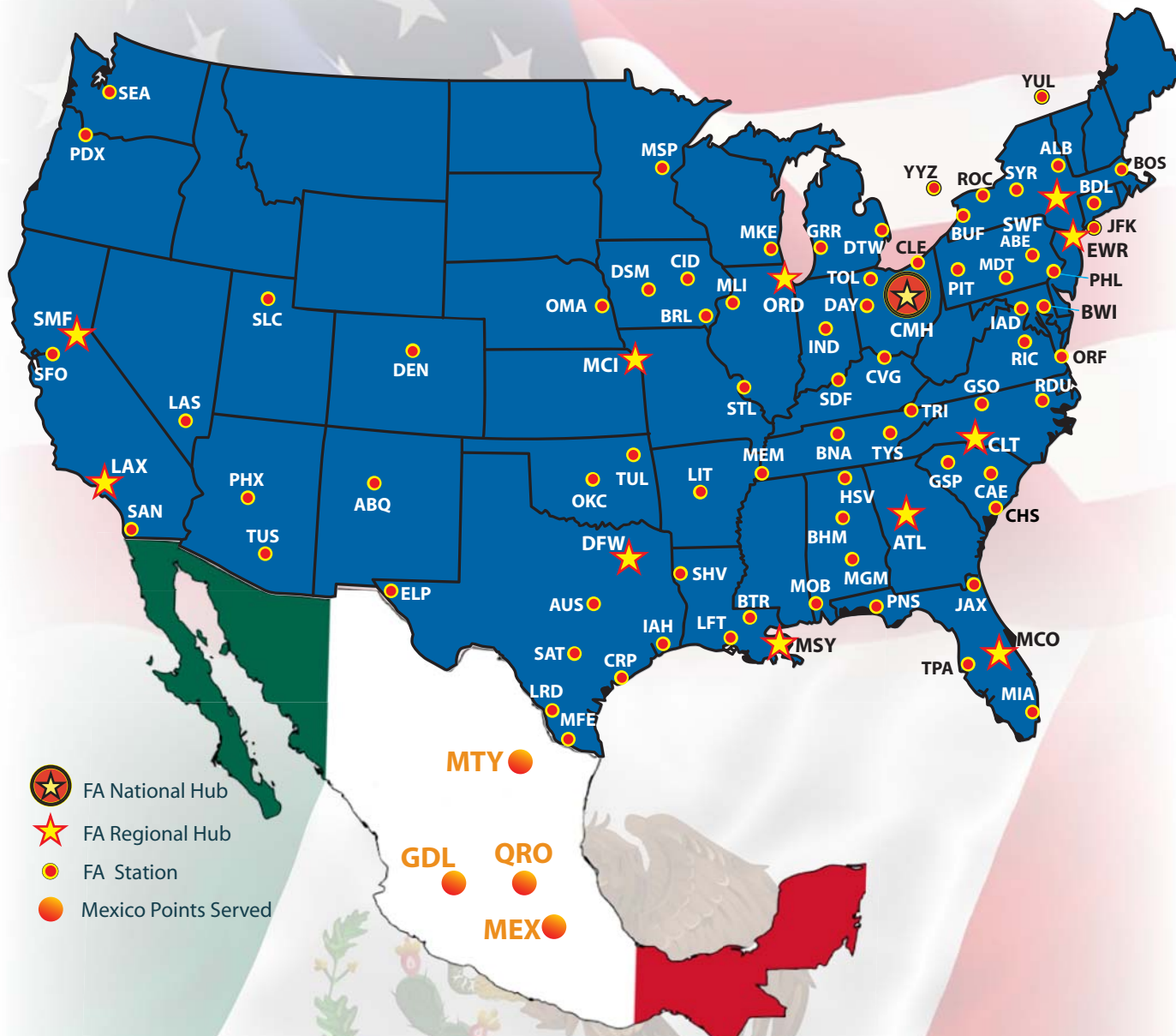
Can you believe...that Texas surpassed records in 2010, hauling more than \$10 billion in one month and becoming the first state to operate over \$100 billion in surface trade with Mexico - generating \$89 billion in value via truck?

Have you heard...that Forward Air's airport-to-airport service is your link between the U.S. and Mexico? We offer reliable service from 85 major U.S. markets, including eight locations in Texas alone, to four key cities in Mexico (Guadalajara, Mexico City, Monterrey and Queretaro), without delay across the border.

Are you ready...to extend your shipping possibilities with a dependable and trusted provider? With the level of activity occurring within North America, now is the ideal time to grow your business in the U.S. and across the border with Forward Air.

Each day, Forward Air delivers exceptional support, a wide variety of service solutions, and extensive nationwide coverage to assist all your shipping goals. Recently, we partnered with an accomplished carrier, to provide the same reliable service and professional transportation in and out of Mexico!

Let Forward Air and Mexpress take the worry out of shipping to/from the U.S. and Mexico, allowing our years of experience with customs and border crossing processes work for you.



- FA National Hub
- FA Regional Hub
- FA Station
- Mexico Points Served

We deliver reliable, expedited Airport-to-Airport Service:
Regional | Local | Cross-Nation | International | Intra/Interstate

Resource: Bureau of Transportation Statistics (BTS)

General Notes

In order to conduct business in Mexico, the importer or consignee must be registered as an importer. Those importing sensitive goods should be registered in appropriate sectors. Simply request the Mexican broker's name, a contact, number, and location (gateway and border) from your client to confirm registration. Appoint a Mexican broker as your mediator to ensure proper importation of your goods. Supply full details to the broker so that all forms may be filled accurately and completely. All duties and taxes must be paid at the border before any cargo will be allowed to enter Mexico (via truck) or at the destination airport before leaving the origin airport (via air).

Adios Border Clearance

You can move LTL and FTL freight from any of Forward Air's 85 U.S. locations to four major airports in Mexico (GDL, MTY, MEX and QRO) without having to clear your shipments at the border. That's right - Adios border clearance! Customs clearance is performed at destination by the Importer's Mexican broker, as if traveled by air! With the Forward Air network and our dedicated airport-to-airport service, along with Mexpress' *Intransito* program - moving your freight to Mexico has never been easier.

Mexican Broker Importance

Mexico only allows Mexican brokers to file requests for clearance of goods through Customs. Mexican brokers are licensed private entities that operate as a go-between for you and the Mexican authorities. Mexican brokers are very knowledgeable about current shipping methods, customs procedures, and best practices for your specific goods. They assist businesses with the import process, performing all customs related activities, such as securing permits and paying the duties of the importer. They are also responsible for confirming that items within shipments match items listed on commercial invoice, and verifying the importer is registered to legally transport products into Mexico [broker will provide a company to import under his/her license for importers not listed on registry; +/-10% fee applied].

The importer/consignee is responsible for securing a broker. If the importer has not assigned a broker, Forward Air and Mexpress are available to assist you with obtaining one (may take 4 to 5 business days). After assigned, the broker will prepare an Import Declaration (pedimento). Products will be subjected to a tariff classification to establish the cost owed to the Mexican government. The broker will pay all applicable charges (detailed on the pedimento) on behalf of the importer. Once the duties are paid and the pedimento is stamped, the driver will receive a copy for verification of payment to present when entering Mexico or exiting airport grounds. Inability to prove payment will result in seizure of goods and equipment.



ENHANCE YOUR KNOWLEDGE

Ship To and From Mexico with Ease Elements that Influence International Freight Movement

Freight Classification Defines Fees

A variety of freight travels to and from Mexico, but there are two classes of freight seen most often: definitivo (consumer freight) and maquiladora or IMMEX (parts moving into Mexico on a temporary basis to manufacturing companies). **Definitivo** freight may have applied duties to pay on occasion, but will always incur IVA taxes. This type of freight generates a lengthy process, including clearing customs, crossing the border, leaving the airport and collection of duties/taxes. Because **maquiladora** shipments are considered temporary, no duties or taxes are due upon entering Mexico. All temporary freight that is not promptly re-exported will encounter fees. Accurate classification of product(s) and assessment of duties /taxes is very important, for mistakes will result in the confiscation of products and the suspension of the broker's license.

Tradeshaw Awareness

Tradeshaw items move in/out of Mexico quite often, but the categories tend to be confusing. There are three options when shipping tradeshaw goods into Mexico: permanent importation, rescinto fiscal, and temporary importation. **Permanent** importations are goods that will remain in Mexico. Tradeshaw give-away items (T-shirts, hats, etc.) will remain in the country and should be imported as "consumer entry" - all duties and taxes apply. **Rescinto fiscal** are goods that will ultimately be sold at a tradeshaw. Products that fall under this category are authorized as temporary and when they are sold they are converted to permanent. **Temporary** importation means that all items that go into Mexico must leave the country when the event is over. No duties or taxes are applied at import. Registering your temporary goods with U.S. Customs CPB Form 4455 will allow for a smooth return of your items back to the U.S. If you plan to transport materials to a tradeshaw in Mexico, Mexpress' *Intransito* or inbond program will expertly carry your cargo to the closest airport in proximity to the show.

CROSSING the U.S. & MEXICO BORDER

SOUTHBOUND to Mexico

- Cargo arriving from an international point, will move on a T.E. Transportation Entry - Entry Type 62/ Port Code 2304
 - > No Shippers Export Declaration (SED) is required
 - > A fee for cancelling T. E. applies
- Cargo not moving on a T.E. and is a domestic pickup/drop-off will be required to file a SED when the Harmonized Tariff Schedule (HTS) or commodity is valued at \$2,500 or more.
 - > SED may be filed via the Automated Export System (AES) for which an Internal Transaction Number (ITN) will be assigned.
 - > The ITN must be typed or written on the Bill of Lading (BOL) or commercial invoice.
 - > External Transaction Number (XTN), Employer ID Number (EIN) and Social Security Numbers (SSN) are no longer accepted
 - > If a shipment requires a SED and the ITN is not provided, Mexpress will create and file a SED (fee applied)
- Mexpress will resume the process at the border, once all documents have been provided
- Once cargo arrives at the destination:
 - > Mexican inbond documentation is cleared by Mexpress
 - > Cargo is unloaded at bonded facility in Customs compound
 - > Registration number will be assigned
 - > Notify party is informed that cargo is available for clearance
 - > Documents are submitted with stamp for an "ok to recover"
- The Importer of Record will have a Mexican broker at destination
 - > Importer/Consignee is responsible for securing a broker
 - > Before assigning a broker from origin, please contact the consignee to determine if a broker is already in place
- Mexpress will provide last mile or local service if needed
 - > Last mile/local service will be billed directly to the booking client

CROSSING the MEXICO & U.S BORDER

NORTHBOUND to the United States

- Cargo will clear for export by Mexico Customs at the origin airport and move inbond to the Mexico/U.S. border
- Cargo will move to Forward Air's DFW facility for clearance and entry into the US or for export to Canada
- When your cargo is booked, Mexpress will require:
 - > Commercial Invoice
 - > House Airway Bill or Bill of Lading
 - > Forwarder or Mexican broker information in full detail
- The assigned broker should issue an Export Pedimento as Code 7
- Once cargo has been cleared, Mexpress will require the following:
 - > Original documents delivered to the bonded facility
 - > Copy of the Export Pedimento delivered to bonded facility
- A master inbond pedimento will be established for your cargo
 - > Upon departure from the Mexico Customs Port, the U.S. inbond, T.E. or I.T. process begins (fee applied per shipment/BOL)
- Inbond and e-manifest required by U.S. Customs will be created
 - > Cargo going to a U.S. location may travel as an I.T. to DFW to be cleared/transported or move to final destination on a Mexpress bond.
 - > Cargo going to Canada travels as a T.E., and cleared at the U.S. - CAN border - Mexpress can issue a T.E. Type 62 - Port of Exit code is required

DOCUMENTS and Notations

Shipper/Ultimate Consignee, Notify Party, Commercial Invoice, Description of Goods, Weight & Dimensions of cargo, Shippers Export Declaration (SED) if value exceeds \$2,500 USD, T.E. Customs Form #7512 - Entry Type 62 -Port Code 2304, Export Pedimento: Code 7, Forwarder or Mexican Broker contact information, and Declaration of Customs present in "Special Instructions"; Document Notations: Shipper's Tax ID number (if domestic), Importer of Record Tax ID number (RFC), and WPM Stamp for palletized/ crated shipments.

Tender/Recovery **LOCATIONS**

Guadalajara - GDL

WTC
Aeropuerto Internacional Miquel Hidalgo
Recinto Fiscal de la Aduana De Guadalajara
Tlajomulco de Zúñiga, Jalisco 45642

Mexico City - MEX

AAACESA
Aduana de Aeropuerto Internacional de la Ciudad de Mexico
Avenue 602S/N
Almacenes Fiscales 22,23,&24
Mexico City, DF. 15620

Monterrey - MTY

OMA
Aeropuerto de Monterrey
Carretera Miquel Aleman, KM 24
Apodaca, Nuevo Leon, 66600

Queretaro - QRO

Terminal Logistics
Queretaro International Airport
Carretera Estatal 200
Queretaro-Tequisquiapan no. 225500
Colon, QRO, Mexico 76270

Mexican BROKER Information

If you do not have a Mexican Broker in place, Mexpress can provide a broker contact for each location: GDL, MEX, MTY and QRO.

Contact: Lori Johnson
Office: 800.301.2080
Fax: 661.251.2698
ljohnson@mxpresstrans.com

Mexpress Transportation, Inc.
18316 West Sierra Highway; Suite A-F
Canyon County, CA 91351

BOOKING to/from Mexico

All shipments must be booked in advance with Forward Air. When booking your Mexico-bound freight, go to F.A.S.T. Book at ForwardAir.com. Select your destination by station (GDL, MEX, MTY and QRO), as opposed to by zip code. Book shipments to the final airport destination in Mexico. Shipments will move from origin to destination in Mexico on a Forward Air waybill.

Service SCHEDULE

Your freight can be shipped from 85 major U.S. markets to/from four Mexico locations without delay across the border. We offer two day southbound/northbound service to GDL, MEX, MTY and QRO from our DFW facility, departing Mon/Wed/Fri for arrival in Mexico, Mon/Wed/Fri.

CONTACTS and Communication

For general information please communicate with the Customer Care Center (800.726.6654). Questions regarding documentation, Customs clearance in Mexico and freight delivery after clearance outside of Forward Air (rates and set-up), please call Lori Johnson at 800.301.2080.

TRACKING Your Freight

Your freight may be tracked all the way to Mexico just as you would track your shipments in the U.S. Once documents have been delivered to the broker and freight has been received at the destination in Mexico, the P.O.D. information will be available online.

TARIFF Rules and Fees

- Domestic LTL rates are in \$US per/100 lbs. from consolidation site
- Rates are subject to fuel surcharge
- LTL rates are based on dim weight (factor of 250) or actual
- Rates do not include duties, taxes or Mexican broker fees
- Declared Value : \$0.65 per/\$100; Electronics are subject to higher rate
- Fee for preparation/filing SED: \$25
- U.S. cargo in-bond cancellation via Laredo (LRD): \$25 per T.E.
- Pallets not stamped with WPM (Wood Packing Material) stamp: \$10
- Restricted items: hazardous/dangerous goods, currency, jewelry, medicine, weapons, loaded cartridges, personal items/household goods

Agenta Aduanal: Customs Broker (U.S. or Mexican)

Arancel: Customs duties

Automated Export System (AES): used by U.S. exporters to electronically declare international exports to the Census Bureau

Border Zone: An area in Mexico along the U.S. border, including all of Baja, California

Certificate of Origin: A statement authenticating the country of product origin (NAFTA or non-NAFTA countries)

Comercializadoramm: Mexican trading company used to import goods when consignee is not a registered importer

Customs Form: #7512:

Entry Type -61: Document used to move goods from port of entry to bonded facility

Entry Type -62: Document used for goods traveling through the U.S. temporarily

Entry Type -63: Document used for immediate export within the same port

Custodial Bond: A transportation company bond used to move cargo to destination without paying duties

Duties: Money paid to a government for importing goods from a foreign country

Factura: Commercial Invoice

Honorarios: Mexican broker fees

Harmonized Tariff Schedule: determines tariff classification of goods imported into the U.S.

IMMEX: Mexican import /export program that allows qualified companies to import goods into Mexico on a temporary basis

Internal Transaction Number (ITN): number assigned to a shipment confirming electronic export was accepted by AES

In-bond: Movement of cargo on Custodial Bond

IVA: Mexican Federal tax -value added tax (such as VAT)



Cross-Border Terminology

A Breakdown of U.S. & Mexico Documents and Processes

Maquiladora: Assembly company in Mexico that imports parts and finished goods to investors

NAFTA: North American Free Trade Agreement

Nom Certification: Certifies imported goods meet Mexico standards

Packing List: Itemized list of products being shipped

Pedimento: Mexican Customs documentation of duties/taxes

Red Light: Inspection of goods in Mexico/U.S. Customs compound

Registered Importer: Permit allowing a company to import foreign goods

RFC#: Mexican tax ID number

SED: Shippers Export Declaration

VAT: Value -added tax